

FACT SHEET

Implementation team roles and responsibilities

Your active participation and enthusiasm can help improve our care of surgical patients.

Help improve surgical care by joining the Surgical Safety Checklist team

Implementation of the Surgical Safety Checklist is a quality improvement initiative designed to enhance communication and teamwork in surgery. The successful integration of the checklist into surgical workflow and practice is deeply influenced by the commitment and effort of the implementation team. That's why we need leaders like you.

What is the implementation team?

This team is a multidisciplinary group of people responsible for planning and executing our initiative.

Who is on the team?

Every role in the operating room needs a voice — we hope to include at least one representative of each of these roles:

- administrator and/or quality improvement officer
- anesthesiologist and/or CRNA
- circulating nurse
- scrub technician
- surgeon
- others (perfusionists, pre-op and post-op nurses, anesthesia technicians, physician assistants, biomedical engineers)

How does the team work?

- One person — the team lead — is responsible for meeting logistics and team communication.
- The team meets regularly to work through the essential steps of the checklist implementation process.
- After the initial planning and expansion of the checklist, meetings may become less frequent.

As a team member, you will contribute by:

- providing insight into workflow and processes.
- providing clinical expertise.
- learning about checklist-related evidence.
- helping customize and test the checklist.
- modeling good checklist practice.
- having 1-on-1 conversations with peers.
- teaching others how to use the checklist.
- coaching checklist use in the operating room.
- presenting information to hospital leadership.
- providing feedback to other team members and leadership about the implementation effort.
- attending team meetings (as many as possible).

What is the time commitment and how long does the implementation effort last?

The time commitment will depend on our facility's unique needs and culture. We will do our best to make the best use of your time.