



CEO Checklist for the Surgical Checklist

Why Should You Do This:

This tool is designed for you to see how surgical teams perform your hospital's surgical checklist. There are two reasons to do this:

- 1) It will show your checklist implementation team that the work they are doing is important.
- 2) It will give you a better understanding of the surgical checklist project and what it can bring to patient safety.

Instructions:

- 1) Observe a surgical team doing a **mock run** of your hospital's surgical checklist. This team should consist of at least one anesthesia provider, circulating nurse, scrub tech/nurse, and surgeon.

We suggest that you do not observe a real case as this might be distracting to the surgical team and could compromise patient care.

- 2) If you hear everything that is listed on the CEO Checklist for the Surgical Checklist your hospital is on the right path.
- 3) Ask your checklist implementation team to get more information about how the checklist is being used by having them observe surgical teams in the OR with the Checklist Observation Tool. We recommend that each hospital perform 5-10 observations per quarter.

- 4) Send your completed CEO Checklist for the Surgical Checklist to Rick Foster at the South Carolina Hospital Association. We included an envelope in this packet for you to use or you can email or fax it to:

Rick Foster
South Carolina Hospital Association
1000 Center Point Road
Columbia, SC 29210
Fax (803) 796-2938
Email: rfoster@scha.org



Surgical Checklist

CEO Checklist for the Surgical Checklist

1. At the beginning did everyone stop to talk?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Did the surgeon say what they are going to do?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3. Did the surgeon ask everyone to “speak-up” if they need to?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4. At the end of the case does everybody stop again to share a plan about the patient?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. Did the team read from the checklist and not do it from memory?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. Did you learn everybody’s name and role by watching them perform the checklist?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Comments:

CEO: _____

Hospital: _____

Date: _____

*Please remember to mail, email, or fax this completed form to Rick Foster at:
The South Carolina Hospital Association, 1000 Center Point Road Columbia SC 29210
Fax (803) 796-2938 ♦ Email: rfoster@scha.org*